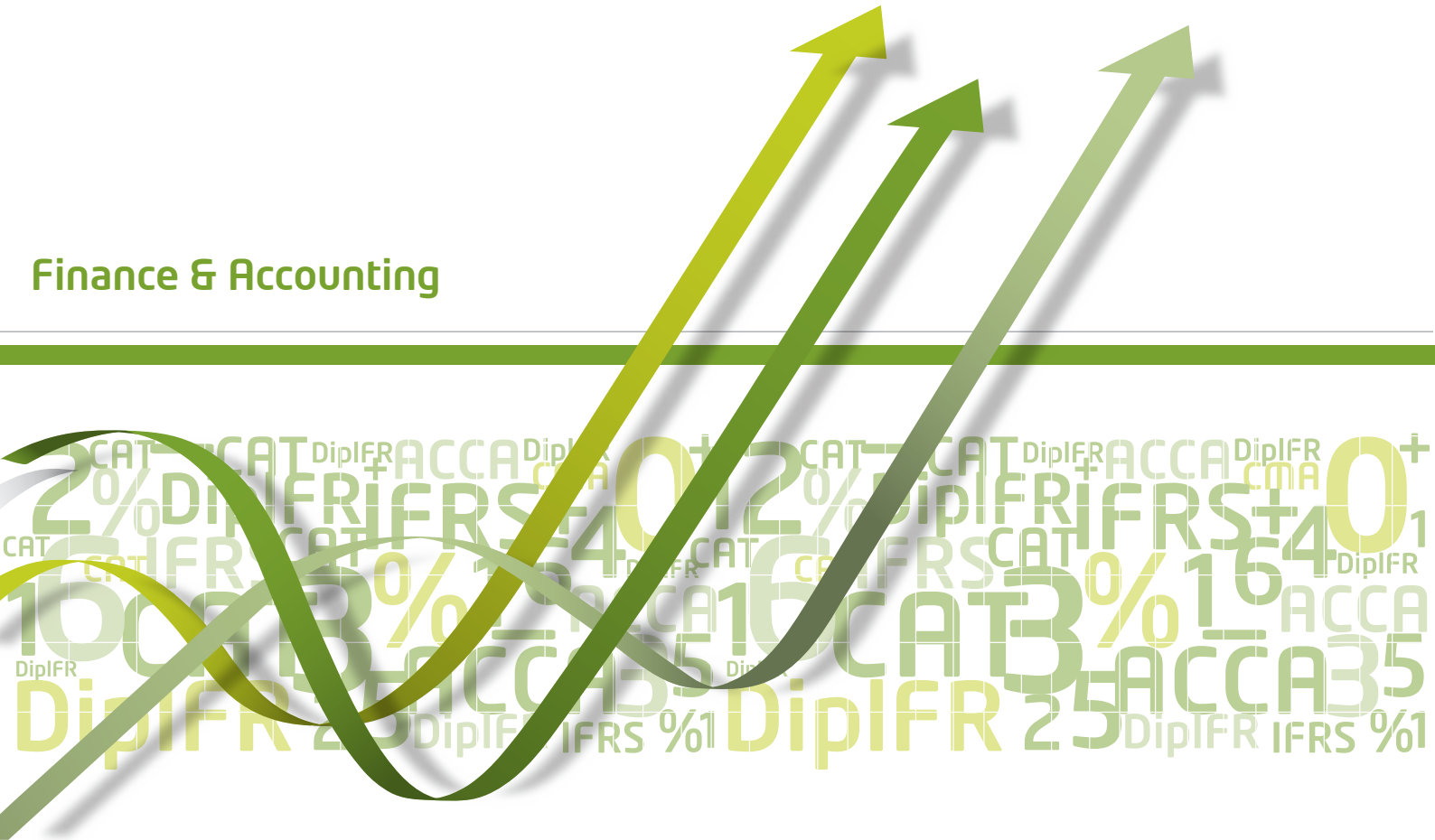




Finance & Accounting



Professional Qualifications,
Corporate Development and Short Courses



أكاديمية اتصالات
etisalat academy
Skills | Solutions | Results

Etisalat Academy

We are the largest single-source training provider in the Middle East. We have a passion for providing industry specific skill solutions that give real results to both business and individuals.

We offer specialist skills training in finance and accounting, as well as full training and consultancy services in IT, business, soft skills, telecommunications, assessment and development.

Whether delivered on our 1.2 million square foot campus in any of our 50 training rooms, or on-site in your organization, our finance and accounting development options will significantly boost your on-the-job performance.

Our partnership with the ACCA, ICAEW and IMA ensure that we provide you with global qualifications, supported by the latest standards, approaches and thinking.

We ensure the highest quality through our world standard quality management systems, and have achieved the ISO 9001:2008 certification.

Read on and find out how we can make a difference to you...



Certified Accounting Technician (CAT)

Overview

The Certified Accounting Technician (CAT) is a qualification offered by the Association of Chartered Certified Accountants (ACCA). This is an entry-level course, designed to provide a solid foundation of the knowledge and skills required to work in an accounting support role. To achieve CAT status, students will need to complete nine exams and one year of workplace experience.

Benefits

Completion of this qualification will allow ACCA candidates to be exempt from the first three ACCA exams.

Certification Criteria

To be certified as a CAT, candidates must fulfil all of the following requirements:

- Complete exams (details below)
- One year of workplace experience (can be before, during or after the exams)

Location

The preparation course and the examinations are available in Abu Dhabi and Dubai.

Duration

This course typically takes 18 – 24 months to complete.

Training Method

Training is conducted by specialist training consultants. Delivery methods include lectures, group discussions, case studies, video support, hand-outs, exercises and online practice examinations.

Examination Details

Introductory and Intermediate level exams can be taken as computer-based exams (CBE) at any ACCA CBE licensed centre. Advanced level exams are paper-based, and can be taken in June or December. Candidates may sit any number of exams at each exam session, however yet a maximum of four papers per six-month period is recommended. The Advanced level exams are equivalent to a first-year university exam.

Introductory Level

1 Recording Financial Transactions

2 Information for Management Control

Intermediate Level

3 Maintaining Financial Records

4 Accounting for Costs

Advanced Level

5 Managing People and Systems

6 Drafting Financial Statements

7 Planning, Control and Performance Management

Plus two options from:

8 Implementing Audit Procedures

9 Preparing Taxation Computations

10 Managing Finances



Certified Management Accountant (CMA)

Overview

Certified Management Accountant (CMA) is an advanced professional qualification for accountants and financial professionals, awarded by the Institute of Management Accountants (IMA) in the USA. The skills assessed focus on financial planning, analysis, control, decision support, and professional ethics.

Benefits

This qualification is ideal for individuals who wish to prove their skills and expand their career options. Research has shown that on average, CMAs earn higher annual compensation. Companies who employ CMAs or invest in CMA training benefit from a more highly-skilled work force, increased strategic financial capacity, and enhanced career pathing and employee retention.

Certification Criteria

To be certified as a CMA, candidates must fulfil all of the following requirements:

- A bachelor's degree from an accredited college or university
- Foundational knowledge of economics, basic statistics, and financial accounting
- Two continuous years of professional experience
- Pass the examination
- Active IMA membership

Location

The preparation course and the examinations are available in Abu Dhabi and Dubai.

Duration

The duration of the exam preparation course is 4 hours per week for 15 weeks.

Training Method

Training is conducted by specialist training consultants. Delivery methods include lectures, group discussions, case studies, video support, hand-outs, exercises and online practice examinations.

Examination Details

The examination consists of 2 four-hour parts. Each part consists of 100 multiple choice questions (3 hours) and 2 essay questions (1 hour). Candidates must score at least 50% on the multiple choice questions to be eligible to continue with the essay questions. The essays may cover any topic covered within the part.

Part 1: Financial Planning, Performance and Control

- Planning, budgeting, and forecasting (30%)
- Performance measurement (25%)
- Cost management (25%)
- Internal controls (15%)
- Professional ethics (5%)

Part 2: Financial Decision Making

- Financial statement analysis (25%)
- Corporate finance (25%)
- Decision analysis and risk management (25%)
- Investment decisions (20%)
- Professional ethics (5%)

Examinations are available within the following testing windows:

- January/February
- May/June
- September/October



Certificate in International Financial Reporting Standards (IFRS)

Overview

The Certificate in IFRS is an introductory level learning and assessment program that focuses on a broad knowledge and understanding of the international reporting standards. Candidates will develop the necessary skills to apply principles, concepts and knowledge from IFRS in business situations, and an understanding of financial information produced under IFRS. This certification is accredited by the Institute of Chartered Accountants in England and Wales (ICAEW).

Benefits

This program is ideal for individuals who are looking to demonstrate their competence in IFRS or enhance their career prospects as an IFRS specialist.

Location

The preparation course and the examinations are available in Abu Dhabi and Dubai.

Duration

The duration of the exam preparation course is 15 days.

Training Method

Training is conducted by specialist training consultants. Delivery methods include lectures, group discussions, case studies, video support, hand-outs, exercises and online practice examinations.

Examination Details

The examination consists of 2 four-hour parts. Each part consists of 100 multiple choice questions (3 hours) and 2 essay questions (1 hour). Candidates must score at least 50% on the multiple choice questions to be eligible to continue with the essay questions. The essays may cover any topic covered within the part.

Diploma in International Financial Reporting (DiplFR)

Overview

The DiplFR, a qualification accredited by the Association of Chartered Certified Accountants (ACCA), is designed to equip students with a thorough knowledge and understanding of International Financial Reporting Standards (IFRS) - a globally recognised standard for accounting practices. It is intended as a conversion course for professional accountants who are already qualified or experienced in their home country.

This course will cover the following topics:

- International sources of authority
- Elements of financial statements
- Presentation and additional disclosures
- Preparation of external financial reports for single entities
- Preparation of external financial reports for combined entities and joint ventures

Benefits:

The Diploma will enable the candidate:

- To understand and explain the international regulatory framework of financial reporting
- To discuss and apply IAS and IFRS to practical situations
- To prepare financial statements in accordance with IAS, IFRS and IFRIC pronouncements
- To prepare group financial statements including subsidiaries, associates and joint ventures

Prerequisites

Individuals who meet at least one of the following criteria are eligible to undertake the DiplFR course:

- Professional accountants or auditors working in Accounting and Finance industry who are qualified in accordance with national accounting standards
- Individuals who have passed the IFRS Certificate program (Level 1)
- Practitioners who are not yet qualified, but who can verify three years of accounting experience by submitting a letter from their employer

Location

The preparation course may be taken in Abu Dhabi or Dubai. Exams are only available in Dubai.

Duration

The duration of the preparation course is one day per week for six months (30 days).

Training Method

The course material is designed by ACCA specifically to prepare students for the DiplFR exam. Training is conducted by experienced specialist training consultants. Delivery methods include lectures, multimedia presentations, exercises, online computer-based practice exams and group discussions.

Examination Details

The duration of the written exam is 3 hours. It is offered twice per year at ACCA exam centres in Dubai.

Chartered Certified Accountant (ACCA)

Overview

The Chartered Certified Accountant is a globally recognised professional qualification awarded by the Association of Chartered Certified Accountants (ACCA) in the UK. Subjects covered include financial accounting, management accounting, auditing, taxation, financial management, performance management, strategic management and company law.

Benefits

Chartered Certified Accountants have proven skills and knowledge. It is an essential qualification for a successful career in accounting, finance, banking, management or consulting, and will give you a significant advantage when competing for senior roles.

Entry Requirements

To enrol for the Chartered Certified Accountant course, candidates must meet at least one of the following requirements:

- Two A-Levels and three GCSEs or equivalent in five separate subjects, including English and Mathematics
- CAT (Certified Accounting Technician) Intermediate Level
- Degree from a recognised institution in any subject
- Mature-age student entry: above 21 years of age

Location

- The preparation course and the examinations are available in Abu Dhabi or Dubai

Duration

Classes are held one day per week. The duration of the preparation courses for each section is as follows:

- Fundamentals (Knowledge): 15 classes per paper
- Fundamentals (Skills): 17 classes per paper
- Professional (Essentials and Options): 18 classes per paper

Training Method

Training is conducted by experienced specialist training consultants. Delivery methods include lectures, multimedia presentations, exercises, computer-based practice exams and group discussions.

Examination Details

This qualification requires completion of 14 exams. Note that 9 of these exams are eligible for exemption based on certain criteria. Exams are conducted internationally in June and December (same date and time worldwide). Exams in the Knowledge module can be taken as either paper-based or computer-based; computer-based exams can be taken at Etisalat Academy.

The exam syllabus is divided as follows:

- Fundamentals
 - Knowledge
 - Skills
- Professional
 - Essentials
 - Options

Fundamentals (9 Papers)

The Knowledge module introduces the core areas of financial and management accounting, providing the platform from which the other technical accountancy areas will be studied in greater detail. The Skills module contains five subjects which comprehensively cover the main technical areas that any accountant, regardless of their future career aspirations, is expected to have mastered.

Knowledge

F1	Accountant in Business (AB)
F2	Management Accounting (MA)
F3	Financial Accounting (FA)

Skills

F4	Corporate and Business Law (CL)
F5	Performance Management (PM)
F6	Taxation (TX)
F7	Financial Reporting (FR)
F8	Audit and Assurance (AA)
F9	Financial Management (FM)

Professional (5 Papers)

Both these modules have been set at an intellectual level equivalent to that expected of a student taking a Masters degree. The focus of the subjects at this level is to build upon the technical skills already acquired and explore more advanced professional skills, techniques and values that are used by the expert accountant acting in an advisory or consultancy role at a senior level. All students must complete the three papers in the Essentials module. The Options module contains four papers, but you only need to complete two.

Essentials

P1	Professional Accountant (PA)
P2	Corporate Reporting (CR)
P3	Business Analysis (BA)

Options (any 2 of these 4)

P4	Advanced Financial Management (AFM)
P5	Advanced Performance Management (APM)
P6	Advanced Taxation (ATX)
P7	Advanced Audit and Assurance (AAA)



Training Courses

CAT: Certified Accounting Technician

CMA: Certified Management Accountant

ACCA: Chartered Certified Accountant

Certificate IFRS

Diploma IFR

Corporate

Etisalat Academy can also offer group classes, or provide training to your staff at your offices or at a location of your choice. Training can be customised to suit the exact requirements of your organisation. We also offer a wide range of assessment and consultancy services. Contact us today to find out how we can help your organisation and your employees to achieve greater success.



ACCA

The Association of Chartered Certified Accountants (ACCA) is an accountancy body which offers the Chartered Certified Accountant (ACCA) qualification worldwide. ACCA has more than 131,500 members, along with 362,000 affiliates and students in 170 countries. Its headquarters are in London.



ICAEW

The Institute of Chartered Accountants in England and Wales (ICAEW) is a professional organisation which offers the Certificate in IFRS. It has over 130,000 members. The headquarters are in UK, with additional offices in Singapore and Dubai.



IMA

The Institute of Management Accountants (IMA) is a professional organisation which offers the Certified Management Accountant (CMA) designation globally. It has over 60,000 members worldwide (85% United States, 15% International). Its headquarters are in New Jersey, United States.



Short Courses

Finance and Accounting

Etisalat Academy also offers a number of short courses. Individuals may join a scheduled class, or the course can be delivered as in-house training for your organisation.

Courses include:

- Effective Credit Control and Debt Recovery
- Basic Cost Accounting
- Cash Handling and Security
- Professional Cash Handling and Security
- Time Value of Money and Capital Budgeting
- Budget Preparation Process and Techniques
- Basic Accounting Concepts (I, II, III)
- Finance Skills for Managers
- Financial Forecasting
- Hedging with Derivatives
- Financial Risk Management
- Auditing Customer Satisfaction



To register for a course or for further information, please contact us: +971 4 204 3326 / 3324



Training &
Development



Seminars &
Events



Corporate
Facilities



Accommodation
on Campus



Sports &
Leisure Club



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etisalat academy

Skills | Solutions | Results

P.O. Box 99100 | Al Muhaisnah | Dubai | UAE
Emirates Road (E311) | Exit 60
Phone +971 4 264 4444 | Fax +971 4 264 8888
info@etac.ae | www.etac.ae